

**The Riverside Regional Library
Board of Trustees Meeting
October 22, 2020**

The Riverside Regional Library Board of Trustees conducted a meeting Thursday, October 22, 2020 at Riverside Regional Library, Jackson Library, 1997 E. Jackson Blvd., Jackson, Missouri.

Call to Order

The meeting was called to order by President Kathy Panagos at 7:08 p.m.

Roll Call

Members present were: Jill Barber, June Ernst, Randal Friend, Tom Gross, JoAnn Hahs, Andy Meyer, Kathy Panagos, Susan Phillips, and Gary Ziegler. Members absent: Martha Mangels, Carrie Massie, Jackie Pender, and Janet Randolph. Also present were Library Director Jeff Trinkle and Recording Secretary Roberta Brown.

Open Forum for Visitors – None.

A. Action Items

Approval of Minutes

A motion was made by Tom Gross, seconded by Susan Phillips, and approved unanimously to accept the September 2020 minutes.

A motion was made by Randal Friend, seconded by Susan Phillips, and approved unanimously to accept the October 2020 Allowance of Bills and Financial Report.

B. Information Items

1. Correspondence - None.

2. Librarian's Report (Written report)

- Realm Project – studies on how long the virus may survive on library materials.
- Eunice hosting a virtual book group. Alynda having virtual programs.
- Fiscal Year 2018 Missouri Public Library Survey has been submitted
- The final payment has been received from LSTA 2020 Summer Reading Grant.
- The 2020 Performance Evaluations are complete.

- State Aid payments 1&2 were received for FY 2021: Cape Girardeau County \$10,031.25; Perry County \$4,742.75; Scott County \$5,570.75. Additionally, Equalization payments 1&2 were received for FY 2020: Scott County \$7,452.31.
- Athletes & Entertainers Tax payments 1&2 were received for FY 2021: \$3,360.86.

3. Committee Reports

Budget and Finance Committee – Tom Gross reported that the committee met prior to tonight’s board meeting. A proposed budget was distributed and discussed. After an overall review, a motion was made by Tom Gross, seconded by Susan Phillips and approved unanimously to approve the 2021 Budget as presented.

4. Unfinished Business

- Brian Wessel, contractor for the Ground-A-Bout, has indicated that they will accept the lease.
- **Unrestricted Funds** – Director Jeff Trinkle reported that the summer lunch program was a huge success, especially this year, and asked if the board would consider continuing the program year-round using funds from each county’s Unrestricted accounts. He estimates the cost to be about \$5,000.00 and may qualify for CARES Act funds reimbursement. A motion was made by Susan Phillips, seconded by Tom Gross, and approved unanimously to continue the lunch program with payment as follows: 50% coming from Cape Girardeau County and 25% each from Perry County and Scott County’s Unrestricted accounts.

5. New Business

- Scott County’s Certificate of Deposit matures November 2, 2020.
- COVID-19 risk levels
 - Perry County – continue no mask mandate for patrons
 - Scott County – continue mandate for staff and patrons required to wear masks
 - Cape Girardeau County - continue mandate for staff and patrons required to wear masks (Cape Girardeau County is currently under a county-wide mask mandate.)

C. Executive Session – None.

D. Board Orientation and Training– None

E. Adjournment

Susan Phillips made a motion, seconded by Randal Friend and approved unanimously to adjourn the meeting at 7:45 p.m.

Due to Thanksgiving and Christmas holidays, the next board meeting will be held at Jackson on Thursday, December 3, 2020 at 7:00 p.m.

Respectfully submitted,

Roberta Brown
Recording Secretary

Approved by the Riverside Regional Library Board of Trustees Date: _____ Presiding Officer: _____
