

**The Riverside Regional Library  
Board of Trustees Meeting  
May 7, 2020**

The Riverside Regional Library Board of Trustees conducted a meeting Thursday, May 7, 2020 via ZOOM.

**Call to Order**

The meeting was called to order by President Carrie Massey at 7:07 p.m.

**Roll Call**

Members present were: Jill Barber, Steve Burk, Myrna Cheek, June Ernst, Randal Friend, Tom Gross, JoAnn Hahs, Martha Mangels, Dennis Martin, Carrie Massey, Jackie Pender, Susan Phillips, Janet Randolph, and Gary Ziegler. Members absent: Kathy Panagos. Also present were Library Director Jeff Trinkle and Recording Secretary Roberta Brown.

**Open Forum for Visitors** – Library staff members: Sandy Welker, Circulation Supervisor (Jackson), Novena Bollinger, Cataloging Assistant Supervisor (Jackson), Tyler Fenton, Part-Time Clerk (Jackson), Melissa Haymaker. Branch Manager (Perryville), and Wendy Layton, Perry County patron and prospective board member.

**A. Action Items**

- Copies of the proposed Public Services Return to Work / Library Re-Opening Plan were sent out prior to the meeting. After discussion concerning notification to the public and making sure there was adequate personnel protective equipment (PPE), cleaning supplies, etc. a motion was made by Susan Phillips, seconded by Martha Mangels, and approved unanimously to accept the Public Services Return to Work / Library Re-Opening Plan as presented.
- There was discussion concerning Dates and Strategies of Next Stage of Re-Opening as Jeff shared a screen view of his proposal which included a plan for abbreviated hours and curbside pickup of materials (entrances to buildings restricted to staff only). A motion was made by Susan Phillips, seconded by Myrna Cheek, and approved unanimously to open all library locations for curbside pickup starting Wednesday, May 13 (with revised hours) and continuing through May 31. Note: The board will evaluate opening library buildings to the public and precautionary social distancing for staff and patrons at the next board meeting pending any other setback.

**C. Executive Session** - None.

**D. Board Orientation and Training**– None.

**E. Adjournment**

Susan Phillips made a motion, seconded by Martha Mangels and approved unanimously to adjourn the meeting at 8:18 p.m.

The next regular board meeting will be held at Jackson on Thursday, May 28, 2020 at 7:00 p.m. **The Personnel Committee** will meet prior to the May board meeting at 6:00 p.m. Those committee members are: June Ernst, JoAnn Hahs, and Janet Randolph along with Carrie Massey, Kathy Panagos, and Randal Friend.

Respectfully submitted,

Roberta Brown  
Recording Secretary

Approved by the Riverside Regional Library Board of Trustees

Date: \_\_\_\_\_

Presiding Officer: \_\_\_\_\_