

**The Riverside Regional Library
Board of Trustees Meeting
September 22, 2016**

The Riverside Regional Library Board of Trustees conducted a meeting Thursday, September 22, 2016 at Riverside Regional Library, Jackson Library, 1997 E. Jackson Blvd., Jackson, Missouri.

Call to Order

The meeting was called to order by President Steve Burk at 7:00 p.m.

Roll Call

Members present were: Steve Burk, Myrna Cheek, June Ernst, Tom Gross, JoAnn Hahs, Martha Mangels, Dennis Martin, Carrie Massey, Kathy Panagos, Susan Phillips, Janet Randolph, Emily Steffens, and Gary Ziegler. Members absent: Randal Friend and Mary Kiefer. Also present were Director Jeff Trinkle and Recording Secretary Roberta Brown.

Open Forum for Visitors

Visitors present: Grant Roseman and his mother. Grant spoke of the library's recent policy changes and their positive impact. He is in the Boy Scouts of America and is pursuing his Citizenship in the Community badge. Also attending was Jackson Circulation Supervisor, Barbara Arnzen.

A. Action Items

A motion was made by Tom Gross, seconded by Susan Phillips and approved unanimously to accept the August 25, 2016 minutes.

A motion was made by June Ernst, seconded by Susan Phillips and approved unanimously to accept the September 2016 Allowance of Bills and Financial Reports.

Board President, Steve Burk thanked everyone for coming and serving on the board.

B. Information Items

1. Correspondence

- Article from Perry County's *Republic-Monitor* newspaper about the telescope project. It also appeared on the newspaper's website, Perryvillenews.com.

2. Librarian's Report

- A representative from the Wolfner Library hosted a program at Jackson on Thursday, August 25. They specialize in talking books and Braille and wanted to share the many resources they have to offer.
- Library Telescope Training was held on Tuesday, August 23. A Star Party is scheduled at Jackson on Wednesday, October 5 from 7 – 8:30 p.m.
- MOREnet has a new fiber optics provider. They have switched from AT&T to Showme.net.
- There is a new part-time staff member in the circulation department at Jackson. Rex Riepe began work on September 15.
- The new Benton Branch Manager is Tina Powers.

3. Committee Reports

Personnel Committee – Kathy Panagos reported that they met prior to the board meeting.

4. Unfinished Business

Scott City Library – Branch Manager Joyce Luten is still looking for chairs,

Perryville Library – The roof has been repaired with new ceiling tiles.

5. New Business

- **The Budget and Finance Committee** – Will meet at Jackson on Thursday, October 20 at 9:00 a.m. and again at 6:00 p.m. prior to the October 27 Board meeting.
- Jeff distributed a 2016 Budget Review.
- Jeff noted some areas where Unrestricted Funds may be directed:
 - Painting at Jackson
 - Benton parking lot

6. New Business

- **Oran Branch update** - Shelves removed – now have seating area - library looks bigger and more inviting.
- **All Branches** are doing extensive weeding of uncirculated items.

C. Executive Session

A motion was made by JoAnn Hahs seconded by June Ernst, and approved unanimously to go into Executive Session. Roll call was taken to go in to executive session at 7:58 p.m. to discuss personnel and employment matters — the director's performance evaluation. The vote was: Steve Burk, yes; Myrna Cheek, yes; June Ernst, yes; Tom Gross, yes; JoAnn Hahs, yes;

Martha Mangels, yes; Dennis Martin, yes; Carrie Massey, yes; Kathy Panagos, yes; Susan Phillips, yes; Janet Randolph, yes; Emily Steffens, yes; and Gary Ziegler, yes.

A motion was made by June Ernst seconded by JoAnn Hahs, and approved unanimously to go out of Executive Session at 8:25 p.m. The vote was: Steve Burk, yes; Myrna Cheek, yes; June Ernst, yes; Tom Gross, yes; Mary Kiefer, yes; Martha Mangels, yes; Dennis Martin, yes; Carrie Massey, yes; Kathy Panagos, yes; Susan Phillips, yes; and Janet Randolph, yes; Emily Steffens, yes; and Gary Ziegler, yes.

D. Board Orientation and Training - None

E. Adjournment

Janet Randolph made the motion, seconded by Susan Phillips to adjourn the meeting at 8:27 p.m.

The next regular board meeting will be held at Jackson on Thursday, October 27, 2016 at 7:00 p.m. **The Budget and Finance Committee** will meet at prior to that at 6:00 p.m. Those committee members are: members are: JoAnn Hahs, Dennis Martin, Gary Ziegler along with Randal Friend, Steve Burk and Mary Kiefer.

Respectfully submitted,

Roberta Brown
Recording Secretary

Approved by the Riverside Regional Library Board of Trustees
Date: _____
Presiding Officer: _____