

**The Riverside Regional Library  
Board of Trustees Meeting  
August 24, 2017**

The Riverside Regional Library Board of Trustees conducted a meeting Thursday, August 24, 2017 at Riverside Regional Library, Scott City Branch Library, 2108 Main Street, Scott City, Missouri.

**Call to Order**

The meeting was called to order by Treasurer Randal Friend at 7:00 p.m.

**Roll Call**

Members present were: Jill Barber, Steve Burk, Myrna Cheek, June Ernst, Randal Friend, Tom Gross, JoAnn Hahs, Martha Mangels, Dennis Martin, Carrie Massey, Susan Phillips, Janet Randolph, and Gary Ziegler. Members absent: Kathy Panagos and Emily Steffens. Also present were Library Director Jeff Trinkle and Recording Secretary Roberta Brown.

**Public Hearing – Tax Rate**

Tom Gross made a motion to accept the proposed tax rates with a second by Steve Burk.

The Board approved unanimously the new tax rates set by the State Auditor. They are:

Cape County \$0.0729  
Scott County \$0.1000  
Perry County \$0.0920

It was noted that there have been no tax increases in 62 years.

**Open Forum for Visitors**

Scott City Branch Manager, Joyce Luten and Part-Time Clerk, Darlene Carré.

**A. Action Items**

**Approval of Minutes**

A motion was made by Dennis Martin, seconded by Susan Phillips and approved unanimously to accept the July 2017 minutes.

A motion was made by Dennis Martin, seconded by Susan Phillips, and approved unanimously to accept the August 2017 Allowance of Bills and Financial Report.

## **B. Information Items**

### **1. Correspondence**

- Article from the *Southeast Missourian* newspaper about the portable Wi-Fi hotspots now available at library branches.
- KRCU website article: “Portable Wi-Fi Hotspot Service Shows Potential at Riverside Regional Library”.
- Article from Jackson’s *Cash-Book Journal* newspaper: “Kids Learn About Building Skyscrapers from Bottom Up”.
- Article from Jackson’s *Cash-Book Journal* newspaper about mural dedication at Jackson.

### **2. Librarian’s Report (Written report)**

- Jackson Youth Day Treatment New Library – A collection of just over 70 books K-8<sup>th</sup> grade was sent from Riverside Regional Library to the center’s new library.
- Mural Dedication at Jackson was well attended. Special thanks go out to the Jackson Friends of the Library for supplying refreshments and decorations.
- Eclipse Program at Jackson – All library branches were closed Monday, August 21 from 12:30 – 1:30 p.m. for eclipse viewing.

### **3. Committee Reports**

**The Policy and Bylaws Committee** will NOT meet prior to the September board meeting as previously announced.

### **4. Unfinished Business**

- **Oran lighting project** – Getting started next week.
- **Benton Branch Air Conditioning** – Kelso Services replaced a breaker with increased ampage.
- **Unrestricted Funds** – A motion was made by Gary Ziegler, seconded by Myrna Cheek, and approved unanimously to use funds from Scott County’s Unrestricted account when the lighting project at Oran has been completed.

**5. New Business**

- Committee assignments were distributed as given by Board President, Emily Steffens.
  - **Long-Range Planning**—Myrna Cheek, Susan Phillips, Martha Mangels.
  - **Personnel**— June Ernst, Steve Burk, Janet Randolph.
  - **Policy & Bylaws**—Tom Gross, Carrie Massey, Jill Barber.
  - **Budget & Finance**—JoAnn Hahs, Dennis Martin, Gary Ziegler.
- The Director’s Evaluation forms were distributed and need to be completed and turned in to Personnel Committee member, June Ernst by September 6.
- **Mid-year audit** – After discussion, June Ernst made a motion with a second by Martha Mangels that the 2017 mid-year audit be approved. The motion passed unanimously.
- **Solar Shades at Scott City Library** – Janet Randolph made a motion with a second by Gary Ziegler that new solar shades be purchased and installed using funds from Scott County’s Unrestricted account.

**C. Executive Session** – None

**D. Board Orientation and Training** - None

**E. Adjournment**

June Ernst made a motion, seconded by Carrie Massey to adjourn the meeting at 8:10 p.m.

The next board meeting will be held on Thursday, September 28 at Jackson.

Respectfully submitted,

Roberta Brown  
Recording Secretary

Approved by the Riverside Regional Library Board of Trustees
Date: _____
Presiding Officer: _____