

**The Riverside Regional Library  
Board of Trustees Meeting  
July 27, 2017**

The Riverside Regional Library Board of Trustees conducted a meeting Thursday, July 27, 2017 at Riverside Regional Library, Jackson Library, 1997 E. Jackson Blvd., Jackson, Missouri.

**Call to Order**

The meeting was called to order by President Steve Burk at 7:02 p.m. He welcomed new Perry County Board member Jill Barber. She replaces Mary Kiefer.

**Roll Call**

Members present were: Jill Barber, Steve Burk, Myrna Cheek, Randal Friend, Tom Gross, JoAnn Hahs, Dennis Martin, Kathy Panagos, Susan Phillips, Janet Randolph, Emily Steffens, and Gary Ziegler. Members absent: June Ernst, Martha Mangels, and Carrie Massey. Also present were Library Director Jeff Trinkle and Recording Secretary Roberta Brown.

**Reorganization of Library Boards**

Board members present unanimously elected the following officers of the Riverside Regional Library Board for the 2017-18 year:

Emily Steffens was nominated as President by Susan Phillips, seconded by Dennis Martin

Kathy Panagos was nominated for Vice-President by JoAnn Hahs, seconded by Tom Gross and unanimously approved.

Randal Friend was nominated for Treasurer by Janet Randolph, seconded by Gary Ziegler and unanimously approved.

**Riverside Regional Library Board:**

President, Emily Steffens; Vice-President, Kathy Panagos; Treasurer, Randal Friend. New regional president, Emily Steffens presided over the remaining portion of the meeting.

Each County Board elected new officers for the 2017-18 year. They are:

**Cape Girardeau County**—President, JoAnn Hahs; Vice-President, Martha Mangels; Treasurer, Tom Gross.

**Scott County**—President, Gary Ziegler; Vice-President, Janet Randolph; Treasurer, Myrna Cheek.

**Perry County**—President, June Ernst; Vice-President, Dennis Martin; Treasurer, Susan Phillips.

## **Open Forum for Visitors**

Local artist Tom Randolph presented a sample art piece he would like to display in the children's area at Jackson.

Mary Beth Niederkorn with the *Southeast Missourian* newspaper.

Jackson Circulation Clerk, Barbara Arnzen.

## **A. Action Items**

### **Approval of Minutes**

A motion was made by Dennis Martin, seconded by Susan Phillips and approved unanimously to accept the June 2017 minutes.

A motion was made by Randal Friend, seconded by Janet Randolph, and approved unanimously to accept the July 2017 Allowance of Bills.

A motion was made by Janet Randolph, seconded by JoAnn Hahs, and approved unanimously to accept the July 2017 Financial Report.

## **B. Information Items**

### **1. Correspondence**

- Card in appreciation of our expressions of sympathy received from RRL Board member June Ernst.
- Letter from the Perry County Commissioners appointing Jill Barber.
- Article from Jackson's *Cash-Book Journal* newspaper about the mural at Jackson.
- Article from Jackson's *Cash-Book Journal* newspaper about the Racing to Read grant.

## 2. Librarian's Report (Written report)

- Library Director, Jeff Trinkle attended the Missouri Sunshine Law Compliance for Public Libraries webinar offered through the Missouri State Library.
- Institute of Museum and Library Services for TY2018 – Vote was to recommend level funding by House Appropriations subcommittee that deal with library funding.
- Confirmation received July 20, 2017 for Missouri Ethics Commission Annual Operating Budget filing.

## 3. Committee Reports

**The Long-Range Planning Committee** Five-Year Strategic Plan 2017-2022 was mailed prior to the meeting but was incomplete. Will resend the complete 2017-2022 Plan prior to the August Board meeting.

## 4. Unfinished Business

- **Library Mural Project at Jackson** is complete. The dedication will be Thursday, August 10<sup>th</sup> at 10:00 a.m. Invitations to the library board were distributed. Steve Burk made a motion, seconded by Kathy Panagos and approved unanimously to pay the remaining \$750 (half of the stipend amount) to the artist, Terry Davis. As already approved, payment for the Jackson Library Mural Project will be made using Cape Girardeau County's Unrestricted funds.
- **Oran lighting project** - Jeff has been in contact with Ameren UE concerning their grant incentives. We do qualify. He will talk with the Oran mayor before going forward.
- **Unrestricted Funds** – H.W. Meyr was here last week for our half year financial review and discussed reporting the use of Unrestricted Funds.

## 5. New Business

- State Aid Applications for FY18 State Aid Grants were signed by each county's officers along with updated officer lists to be submitted to the Missouri State Library by July 31, 2017.
- A motion was made by Steve Burk, seconded by Randal Friend and approved unanimously to renew "A resolution of Riverside Regional Library, Jackson, Missouri, to establish a procedure to disclose potential conflicts of interest and substantial interests for certain officials." This is as stated in Article VII - of the Library Board Code of Ethics in Riverside Regional Library's Policy Manual.
- Benton Library Branch had some issues with their air conditioner. Kelso Services made a call and got things going again. No invoice has been sent.
- Jeff asked that the all library branches close from 12:30 p.m. – 1:30 p.m. on Monday, August 21 for viewing the solar eclipse. Dennis Martin made a motion as such, seconded by Steve Burk and was approved unanimously.

**C. Executive Session – None**

**D. Board Orientation and Training - None**

**E. Adjournment**

Steve Burk made a motion, seconded by Randal Friend to adjourn the meeting at 8:03 p.m.

The next board meeting will be held on Thursday, August 24, 2017 at Scott City. Roberta noted that the library van will leave Jackson around 6:00 p.m. for those interested in carpooling.

Respectfully submitted,

Roberta Brown  
Recording Secretary

Approved by the Riverside Regional Library Board of Trustees
Date: _____
Presiding Officer: _____