

**The Riverside Regional Library
Board of Trustees Meeting
July 28, 2016**

The Riverside Regional Library Board of Trustees conducted a meeting Thursday, July 28, 2016 at Riverside Regional Library, Jackson Library, 1997 E. Jackson Blvd., Jackson, Missouri.

Call to Order

The meeting was called to order by Vice President Randal Friend at 7:07 p.m.

Roll Call

Members present were: Myrna Cheek, June Ernst, Randal Friend, Tom Gross, Martha Mangels, Kathy Panagos, Susan Phillips, Janet Randolph, Emily Steffens, and Gary Ziegler. Members absent: Steve Burk, JoAnn Hahs, Mary Kiefer, Dennis Martin, and Carrie Massey. Also present were Director Jeff Trinkle and Recording Secretary Roberta Brown.

Reorganization of Library Boards

Board members present unanimously elected the following officers of the Riverside Regional Library Board for the 2016-17 year:

Tom Gross nominated Mary Kiefer as Treasurer; seconded by Susan Phillips. There being no additional nominations, Mary Kiefer was elected by acclamation.

Tom Gross nominated Randal Friend for Vice-President; seconded by Susan Phillips. There being no additional nominations, Randal Friend was elected by acclamation.

Tom Gross nominated Steve Burk as President; seconded by Susan Phillips. There being no additional nominations, Steve Burk was elected by acclamation.

Riverside Regional Library Board:

President, Steve Burk; Vice-President, Randal Friend; Treasurer, Mary Kiefer.

Each County Board elected new officers for the 2016-17 year. They are:

Cape Girardeau County—President, JoAnn Hahs; Vice-President, Martha Mangels; Treasurer, Tom Gross.

Scott County—President, Janet Randolph; Vice-President, Gary Ziegler; Treasurer, Myrna Cheek.

Perry County—President, June Ernst; Vice-President, Emily Steffens; Treasurer, Susan Phillips.

Open Forum for Visitors – none present

A. Action Items

A motion was made by Martha Mangels, seconded by June Ernst and approved unanimously to accept both the June 23, 2016 minutes.

After discussion and clarification a motion was made by June Ernst, seconded by Martha Mangels and approved unanimously to accept the July 2016 Allowance of Bills and Financial Reports.

B. Information Items

1. Correspondence

- Letter of credit in the amount of \$600,000.00 has been issued to Cape Girardeau County.
- Article about the Summer Lunch Program from the *Southeast Missourian* newspaper.
- Articles about summer reading programs from the Perry County newspaper, *Republic-Monitor*.
- Letter from the Perry County Commissioners reappointing Dennis Martin.
- Letter from the Scott County Commissioners reappointing Myrna Cheek and appointing Carrie Massie. She replaces Kathy Lynn who has retired.

2. Librarian's Report

- Library Lunch Program press release. (Tom Gross made note that he is proud of the library and board members for making this provision of the summer lunch program.)
- Library Telescope Program timeline report. This includes purchase agreements, ordering, building, delivery, staff training, suggested press releases and publicity.
- State Aid and REAL Program Withholds were announced by the Governor on July 6, 2016. Previously announced increases to library appropriations for State Aid, the REAL Program, and the Athlete and Entertainer Tax were included in the list.

- The annual operating budget has been filed electronically with the Missouri Ethics Commission (MEC) in compliance with sections 105.483 and 105.485, RSMo.

3. Committee Reports

Long-Range Planning Committee will meet prior to the August board meeting at 6:00 p.m. on Thursday, August 25.

4. Unfinished Business

The Jackson library's neon sign near Jackson Boulevard is now complete.

5. New Business

- Discussion regarding the Sikeston agreement has been postponed until the August board meeting.
- State Aid Applications for FY17 State Aid Grants were signed by each county's officers along with updated officer lists to be submitted to the Missouri State Library by July 31, 2016.
- Motion by June Ernst, seconded by Susan Phillips and approved unanimously to reimburse the library's operating account in the amount of \$3,149.00 from Perry County's unrestricted account for rewiring all network cables at Perryville.
- Motion by Martha Mangels, seconded by Tom Gross and approved unanimously to reimburse the library's operating account Cape Girardeau County's unrestricted account for Jackson library's neon sign near Jackson Boulevard. The final bill has not yet been submitted.
- Motion by Janet Randolph, seconded by Susan Phillips and approved unanimously to reimburse the library's operating account for the Summer Lunch Program lunches in the amount of \$2,549.50 with 50% coming from Cape Girardeau County and 25% each from Perry County and Scott County's unrestricted accounts.
- Motion by Tom Gross, seconded by Janet Randolph and approved unanimously to reimburse the library's operating account for the replacing the server room switch at Jackson in the amount of \$1,688.25 with 50% coming from Cape Girardeau County and 25% each from Perry County and Scott County's unrestricted accounts.

C. Executive Session

A motion was made by June Ernst seconded by Susan Phillips, and approved unanimously to go into Executive Session. Roll call was taken to go in to executive session at 8:08 p.m. The vote was: Myrna Cheek, yes; June Ernst, yes; Randal Friend, yes; Tom Gross, yes; Martha Mangels, yes; Kathy Panagos, yes; Susan Phillips, yes; Janet Randolph, yes; Emily Steffens, yes; and Gary Ziegler, yes.

A motion was made by Martha Mangels seconded by Susan Phillips, and approved unanimously to go out of Executive Session at 8:12 p.m. The vote was: Myrna Cheek, yes; June Ernst, yes; Randal Friend, yes; Tom Gross, yes; Martha Mangels, yes; Kathy Panagos, yes; Susan Phillips, yes; Janet Randolph, yes; Emily Steffens, yes; and Gary Ziegler, yes.

D. Board Orientation and Training - None

E. Adjournment

Emily Steffens made the motion, seconded by Susan Phillips to adjourn the meeting at 8:13 p.m.

The next regular board meeting will be held at Jackson on Thursday, August 25, 2016 at 7:00 p.m.

The Long Range Planning Committee will meet at prior to the August board meeting at 6:00 p.m. Those committee members are: Martha Mangels, Myrna Cheek, Susan Phillips along with Steve Burk Randal Friend, and Mary Kiefer.

Respectfully submitted,

Roberta Brown
Recording Secretary

Approved by the Riverside Regional Library Board of Trustees
Date: _____
Presiding Officer: _____