

**The Riverside Regional Library
Board of Trustees Meeting
June 23, 2016**

The Riverside Regional Library Board of Trustees conducted a meeting Thursday, June 23, 2016 at Riverside Regional Library, Altenburg Library, 66 Poplar Street, Altenburg, Missouri.

Call to Order

The meeting was called to order by Treasurer, Mary Kiefer at 7:07 p.m.

Roll Call

Members present were: Myrna Cheek, June Ernst, JoAnn Hahs, Mary Kiefer, Kathy Lynn, Martha Mangels, Dennis Martin, Kathy Panagos, Susan Phillips, and Emily Steffens. Members absent: Steve Burk, Randal Friend, Tom Gross, Janet Randolph, and Gary Ziegler. Also present were Director Jeff Trinkle and Recording Secretary Roberta Brown.

Open Forum for Visitors

Visitors present: Altenburg Branch Manager, Kathy Schlimpert and Thomas Frasher with Thrivent Financial, Perry County Telescope project donor.

A. Action Items

Approval of Minutes

A motion was made by Dennis Martin, seconded by Susan Phillips and approved unanimously to accept the May 2016 minutes noting revised hours at Altenburg branch library.

A motion was made by JoAnn Hahs, seconded by Susan Phillips and approved unanimously to accept the June 2016 Allowance of Bills and Financial Reports.

B. Information Items

1. Correspondence

- Letter from retiring Jackson staff member Linda Chapman thanking the library.

2. Librarian's Report (Written report)

- Food for the Summer Lunch Program has been ordered and should be available at all branches by July 5th.
- Department of Housing and Urban Development Education & Outreach literature.
- New routers installed at Jackson and Scott City.
- Missouri State Library offering one time opportunity to upgrade at reduced rate.

3. Committee Reports

The Long-Range Planning Committee met prior to the board meeting. Susan Phillips reported they are working toward revising the wording to be more concise.

4. Unfinished Business

- The Jackson landlord is has bids for the library's neon sign near Jackson Boulevard. The library and the landlord will split the cost 50/50 and should not be more than \$800.00 each.

5. New Business

- E-Rate Funding FCC Form 479 and EPC requirement complete.
- Overtime final rule – Jeff reported that this new rule which goes into effect December 1, 2016 should not affect any library staff members.
- Library slogan – Jeff encouraged everyone to be thinking of a catchy phrase to promote the library.

C. Executive Session - None

D. Board Orientation and Training - None

E. Adjournment

Emily Steffens made the motion, seconded by Susan Phillips to adjourn the meeting at 8:05 p.m.

The next board meeting will be held at Jackson on Thursday, July 28, 2016.

Respectfully submitted,

Roberta Brown
Recording Secretary

Approved by the Riverside Regional Library Board of Trustees

Date: _____

Presiding Officer: _____