

**The Riverside Regional Library  
Board of Trustees Meeting  
April 27, 2017**

The Riverside Regional Library Board of Trustees conducted a meeting Thursday, April 27, 2017 at Riverside Regional Library, Jackson Library, 1997 E. Jackson Blvd., Jackson, Missouri.

**Call to Order**

The meeting was called to order by President Steve Burk at 7:05 p.m.

**Roll Call**

Members present were: Tom Gross, JoAnn Hahs, Mary Kiefer, Martha Mangels, Dennis Martin, Carrie Massey, Kathy Panagos, Susan Phillips, and Janet Randolph. Members absent: Steve Burk, Myrna Cheek, June Ernst, Randal Friend, Emily Steffens, and Gary Ziegler. Also present were Library Director Jeff Trinkle and Recording Secretary Roberta Brown.

**Open Forum for Visitors**

Visitors present:

Doug Mueller, Executive Vice President, W. E. Walker-Lakenan Insurance spoke about Data Breach Liability Insurance.

Terry Davis, artist for the Jackson library mural project presented an update.

Dr. Mary Elizabeth Ambery, PhD. *Born to Read* Program Director, The Honor Society of Phi Kappa Phi-Chapter #260 thanked the library for their participation in the *Born to Read* Program in cooperation with Southeast Missouri State University. She distributed copies of *Baby's First Book* and reviewed the bookplate that will be placed in each book that will be given as a gift to babies born at Southeast Missouri Hospital and St. Francis Medical Center this year.

**A. Action Items**

**Approval of Minutes**

A motion was made by Martha Mangels, seconded by Dennis Martin and approved unanimously to accept the March 2017 minutes.

A motion was made by Dennis Martin, seconded by Susan Phillips and approved unanimously to accept the April 2017 Allowance of Bills and Financial Reports.

## **B. Information Items**

### **1. Correspondence**

- Article from the *Southeast Missourian* newspaper about Summer Reading Grants.
- Letter from Swinford & Associates to congratulate us on the article from the *Southeast Missourian* newspaper about Summer Reading Grants.

### **2. Librarian's Report (Written report)**

- Riverside Regional Library participated in the First Annual Jackson Reads Day on Monday, April 10 from 5-7 p.m. on the courthouse lawn at Jackson. The event was well attended.
- The 62<sup>nd</sup> Annual Report was presented to each county's commissioners.
- We recently celebrated National Library Week April 9-15. The theme was "Libraries Transform".
- State Aid payments 3&4 were received. The amounts received were reduced due to the withholding of funds for the FY17.
- A donation in the amount of \$1000.00 was given to the Perryville branch library by TG Missouri.

### **3. Committee Reports – none.**

### **4. Unfinished Business**

- **Data Breach Liability Insurance** – A motion was made by Dennis Martin, seconded by Gary Ziegler and approved unanimously to accept the \$1003.00 quote provided by our insurance agent, Doug Mueller from BCS. This would be in addition to our current coverage with our carrier, Cincinnati Insurance.
- **Unrestricted Funds** – A motion was made by Janet Randolph, seconded by Randal Friend and approved unanimously to pay for copies of *Baby's First Book* that will be given as a gift to babies born at Southeast Missouri Hospital and St. Francis Medical Center this year with payment as follows: 50% coming from Cape Girardeau County and 25% each from Perry County and Scott County's unrestricted accounts. Note: June Ernst is looking into including the Perry County Hospital in this program as well.

## 5. New Business

- Director Jeff Trinkle reported that last year's summer lunch program was a huge success and asked if the board would consider doing it again for this year using funds from each county's unrestricted funds. A motion was made by Tom Gross, seconded by Janet Randolph and approved unanimously to participate in the summer lunch program with payment as follows: 50% coming from Cape Girardeau County and 25% each from Perry County and Scott County's unrestricted accounts.
- **2016 Tax Revenue** – After discussion, a motion was made by Dennis Martin, seconded by Martha Mangles and approved unanimously to distribute excess 2016 tax revenues based upon each county's actual tax revenue.
- Randal Friend noted that the loan on the Benton building in Scott County is up for renewal and will require a new appraisal. A motion was made by Randal Friend, seconded by Tom Gross and approved unanimously that the Scott County Library Development Corporation be authorized to renew the existing loan with Montgomery Bank for an additional 5 years and the appraisal be paid using funds from Scott County's Unrestricted funds.
- Janet Randolph inquired about the tabled motion from March board meeting regarding the return funds received (\$5,842.05) from the City of Oran's Good Faith Fund. Director Jeff Trinkle indicated that he will check with the Missouri Public Library Director's attorney when he attends their conference in June.

**C. Executive Session** - None

**D. Board Orientation and Training** - None

## **E. Adjournment**

President Steve Burk noted terms for the following members will end June 30, 2017: Steve Burk, Randal Friend, Mary Kiefer, Susan Phillips, and Janet Randolph.

Janet Randolph made the motion, seconded by Emily Steffens to adjourn the meeting at 8:32 p.m. The next board meeting will be held on Thursday, May 25, 2017 at Jackson.

Respectfully submitted,

Roberta Brown  
Recording Secretary

Approved by the Riverside Regional Library Board of Trustees

Date: \_\_\_\_\_

Presiding Officer: \_\_\_\_\_