

**The Riverside Regional Library
Board of Trustees Meeting
March 22, 2016**

The Riverside Regional Library Board of Trustees conducted a meeting Tuesday, March 22, 2016 at Riverside Regional Library, Jackson Library, 1997 E. Jackson Blvd., Jackson, Missouri.

Call to Order

The meeting was called to order by President Steve Burk at 7:05 p.m.

Roll Call

Members present were: Steve Burk, Myrna Cheek, June Ernst, Randal Friend, Tom Gross, Mary Kiefer, Kathy Lynn, Kathy Panagos, Susan Phillips, Janet Randolph and Emily Steffens. Members absent: JoAnn Hahs, Martha Mangels, Dennis Martin, and Gary Ziegler. Also present were Director Jeff Trinkle and Recording Secretary Roberta Brown.

Open Forum for Visitors

Visitors present: Jackson Circulation Supervisor, Barbara Arnzen.

Trish Erzfeld, Perry County Heritage Tourism Director and St. Louis Solar Eclipse 2017 Task Force member shared information about the St. Louis Library Telescope Program in preparation for the upcoming total solar eclipse on August 21, 2017.

A. Action Items

Approval of Minutes

A motion was made by Tom Gross, seconded by Randal Friend and approved unanimously to accept the February 2016 minutes.

A motion was made by Randal Friend, seconded by Tom Gross and approved unanimously to reimburse the library's operating account in the amount of \$2,800.00 for tree removal and clean-up at the Benton library from Scott County Unrestricted account funds.

A motion was made by Mary Keifer, seconded by Kathy Panagos and approved unanimously to accept the March 2016 Allowance of Bills and Financial Reports.

B. Information Items

1. Correspondence.

- Letter and check from Cape Girardeau County Clerk, Kara Clark Summers in the amount of \$16,358.06 representing our disbursement of payment in lieu of tax (PILOT) from the agreement between Cape Girardeau County and Proctor & Gamble.

2. Librarian's Report (Written report)

- Missouri State Aid and REAL Program Funding FY17: The House Budget Committee adopted the chairman's proposed House Committee Substitute recommended budget levels increases. It now includes \$1,723,776 for State Aid, \$2,750,000 for REAL, and \$1,010,000 for library networking.
- LSTA Technology Mini-Grant Management: Library Director, Jeff Trinkle attended the February 23rd webinar. The Institute of Museum and Library Services (IMLS) implemented a new State Program Reporting System (SPR). As a result, there were significant changes in how budget, data, and other items are reported to the State Library.
- The Friends of the Library at Jackson had a very successful indoor yard the end of February.

3. Committee Reports - None

4. Unfinished Business

- Jeff will contact Trish Erzfeld, regarding the 2017 St. Louis Library Telescope Program.
- The Jackson landlord has been contacted regarding the library's neon sign near Jackson Boulevard.
- Jeff distributed updated articles from the *Ste. Genevieve Herald* newspaper. The Ste. Genevieve County Library District Board wishes to terminate the 1960 contract with the four-county system of Ozark Regional Library which serves Ste. Genevieve, Crawford, Iron and Madison Counties.

5. New Business

- Jeff will contact each County Commission and request to be placed on their agendas and set April meeting times to present the Annual Report.
- Dates and Times for Committee meetings as follows:
 - **Policy & By-Laws Committee** will meet prior to the April board meeting at 6:00 p.m. on Thursday, April 28.
 - **Long Range Planning** will meet prior to the June board meeting at 6:00 p.m. on Thursday, June 23.

- The April board meeting will be held at Benton and the June meeting will be held at Altenburg.
- A motion was made by Tom Gross, seconded by June Ernst and approved unanimously to reimburse the library's operating account in the amount of \$849.00 for installation of the main front exit door at Jackson from Cape Girardeau County Unrestricted account funds. The cost of the push-bar style door was split 50/50 between the library and the landlord.

C. Executive Session - None

D. Board Orientation and Training - None

E. Adjournment

Emily Steffens made the motion, seconded by Susan Phillips to adjourn the meeting at 8:30 p.m.

The next board meeting will be held on Thursday, April 28, 2016 at Benton. **The Policy & Bylaws Committee** will meet at prior to the June board meeting at 6:00 p.m. Those committee members are: Tom Gross, Kathy Lynn, Emily Steffens along with Randal Friend, Steve Burk and Mary Kiefer.

Roberta noted that the library van will leave Jackson around 5:00 p.m. for those interested in carpooling.

Respectfully submitted,

Roberta Brown
Recording Secretary

Approved by the Riverside Regional Library Board of Trustees

Date: _____

Presiding Officer: _____